



kasneb

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## **EXAMINATIONS NOTICE - DECEMBER 2023 EXAMINATIONS**

Students of Kasneb, parents, sponsors, guardians, training institutions and other stakeholders are hereby notified that the December 2023 examinations will be administered over a period of five (5) days, from Monday, 4 December 2023 to Friday, 8 December 2023. The specific dates and other additional information are availed below:

### **1. EXAMINATION DATES**

The examination dates for the December 2023 examinations are as follows:

- (a) Monday, 4 December 2023 and Tuesday, 5 December 2023
  - (i) Certificate in Accounting and Management Skills (CAMS)
  - (ii) Diploma in Data Management and Analytics (DDMA)
  - (iii) Diploma in Computer Networks and Systems Administration (DCNSA)
- (b) Monday, 4 December 2023 to Thursday, 7 December 2023
  - (i) Accounting Technicians Diploma (ATD)
  - (ii) Certified Public Accountants (CPA)
  - (iii) Certified Secretaries (CS)
  - (iv) Certified Investment and Financial Analysts (CIFA)
  - (v) Certified Credit Professionals (CCP)
  - (vi) Certified Information Systems Solutions Expert (CISSE)
  - (vii) Certified Forensic Fraud Examiner (CFFE)
  - (viii) Vocational Certificate Courses: (VCEI), (VCGD), (VCICS) and VCBCT
  - (ix) Certified Procurement and Supply Professional of Kenya (CPSP-K)
  - (x) Associate in Procurement and Supply of Kenya (APS-K)
  - (xi) Certified Quality Professional (CQP)
- (c) Tuesday, 5 December 2023 and Thursday, 7 December 2023  
Foreign Accountancy Qualifications (FAQ)
- (d) Friday, 8 December 2023  
Business Data Analytics Practical Paper (CPA) and Financial Modelling and Data Analytics Practical Paper (CIFA)

**Note:** Candidates are advised to make early arrangements, including seeking permission from employers where applicable, to ensure that they sit for the examinations.

### **2. CLOSING DATE FOR REGISTRATION AND EXAMINATION ENTRY**

The closing date for registration and examination entry for the December 2023 examinations will be Friday, 3 November 2023.

### **3. QUALIFICATIONS BROCHURE**

The qualifications brochure can be downloaded from the Kasneb website [www.kasneb.or.ke](http://www.kasneb.or.ke) or obtained from the following sources free of charge:

- (a) The offices of Kasneb.
- (b) Kasneb counters at Huduma Centres in Nairobi GPO, Kisumu, Kisii, Eldoret, Nyeri, Mombasa, Nakuru, Kitale, Kakamega, Meru and Thika.
- (c) Kenya National Library Service (KNLS) branches countrywide.
- (d) Training institutions offering Kasneb courses.

### **4. METHODS OF PAYMENT OF FEES**

- (a) Payment through student portal  
Students are advised to use student portal link <https://online.kasneb.or.ke> A detailed guide regarding this mode of payment is available within the student portal.
- (b) Payment through bank fee collection accounts  
Students may also pay fees through the Kasneb Fee Collection Account - KCB Bank Ltd. - Account No.1203681194.
- (c) Payment by students based outside Kenya  
Foreign based students should pay through KCB Dollar Account No.1123096465.

**Note:**

**Students are advised to utilise the above payment channels. Please note that NO payment shall be made through any member of staff or agent of Kasneb. Cash payments will NOT be accepted at Kasneb offices. Students based outside Kenya/Foreign students are advised to pay the applicable fees in US dollars.**

5. All continuing students of Kasneb are required to renew their annual registration by 1 July of each year. New students are advised to note that the annual registration renewal fee is due on the 1 July following the first eligible examination sitting and annually thereafter.
6. Kasneb certificates for successful students for past examination sittings up to and including April 2023 sitting are ready for collection. Eligible graduates and continuing students may collect the certificates in person at Kasneb Towers Upper Hill Nairobi. They should also avail reliable postal address through which they prefer their certificates to be posted as well as their mobile numbers. These details should be submitted via email address - [certificates@kasneb.or.ke](mailto:certificates@kasneb.or.ke).