



**AMAHAME NGENDERWAHO MU KAZI**

Serivise zitangwa	Inshingano twihaye	Igihe ntarengwa	Ikiguzi cya serivise	Icyo twiteze ku bafatanyabikorwa
1. Gutanga ibitekerezo ku bibazo by'abakiriya n'abandi	1.1 Kwitaba telefoni	Telefoni ntabwo ivuga inshuro enye (4) itaritabwa	Ku buntu	Hamagara kuri 250782569862
	1.2 Kwakira abashyitsi	Mu gihe cy'iminota cumi n'itanu (15) bahageze	Ku buntu	Gusura aho kasneb ikorera n'amashami yayo ari Huduma
	1.3 Gusubiza ibibazo: (a) Imeli (Email) (b) Imbuga nkoranyambaga	Mu gihe cy'amasaha mirongo ine n'umunani (48) Muri iyo saha	Ku buntu	Kubaza ibibazo binyujijwe kuri imeli (email) mwatanze, ku mbuga nkoranyambaga n'izindi nzira zo kuri murandasi zikoreshwa na kasneb
	1.4 Kwakira ubutumwa bwanyujijwe ku iposita/bwanyujijwe ku masosiyete atwara ubutumwa/mu mabarwa yazanywe ku cyicaro cya kasneb (a) Itumanaho muri rusange (b) Gutanga ubufasha	Mu gihe cy'iminsi itanu (5) y'akazi Mu gihe cy'iminsi cumi (10) y'akazi	Ku buntu Ku buntu	Kubaza ibibazo binyujijwe kuri imeli (email) mwatanze, ku mbuga nkoranyambaga n'izindi nzira zo kuri murandasi zikoreshwa na kasneb
2. Ibizamini n'imirimo ijjana na byo	2.1 Gukoresha ibizamini ku munsu n'isaha byateganyijweho	Gatatu mu mwaka: muri kwezi kwa Mata, Kanama, n'Ukuboza	Ikiguzi cy'ikizamini	Kwiyandikisha mu gihe cyateganyijwe/amataliki ntarengwa
	2.2 Gushyiraho abazayobora ibizamini (ingengabihe)	Nyuma yo kwiyandikisha no kwishyurira kuzakora ibizamini muri application ya e-kasneb Mu gihe cy'iminsi makumyabiri n'umwe (21) mbere y'umunsi ibizamini bitangiriraho	Free	Gukura ingengabihe muri application ya e-kasneb Gutanga imeli (email) nyayo
	2.3 Gutangaza amanota yavuye mu bizamini	Mu gihe cy'iminsi mirongo itatu (30) uhereye ku munsu wa nyuma w'ibizamini	Ku buntu	Gukura amanota yatangajwe muri application ya e-kasneb Gutanga imeli (email) nyayo
	2.4 Gutanga impamyabumenyi ku ba kandida batsinze	Mu gihe cy'amezi ane (4) nyuma y'itangazwa ry'amanota y'abatsinze n'abagerageje nk'uko biteganywa	Ku buntu cyangwa se igiciro cya serivisi kigashyirwaho, bibaye ngomwa, mu mezi abiri nyuma y'itangwa ry'impamyabumenyi	Kwakira, umuntu ku giti cye, impamyabumenyi ku kicaro cya kasneb cyangwa gusaba ikoherezwa kuri aderesi (address) nyayo yatanze
	2.5 Gutanga impamyabushobozi zemeza ibigo bitanga amahugurwa	Mu gihe cy'iminsi mirongo icyenda (90) ikigo kemejwe	Ikiguzi cy'agateganyo cy'impamyabushobozi - \$ 200 mu gihe cy'amezi 18 Ikiguzi cyose cy'impamyabushobozi - \$ 600 mu gihe cy'imyaka 5 Kuvugurura iyemezwa ry'impamyabushobozi - \$ 450 mu gihe cy'imyaka 5	Ibigo bitanga amahugurwa bisabwa gutanga inyandiko zose zikenerwa na aderesi (address) nyayo
	2.6 Gusubira muri porogaramu (syllabuses) y'ibizamini	Buri mwaka cyangwa mu gihe bikenewe hari utuntu duta tugomba gusubirwamo	Ku buntu	Gutanga ibitekerezo kuri porogaramu (syllabuses) ku buryo buhoraho Kugira uruhare mu isubirwamo rya porogaramu (syllabuses)
	2.7 Kwiga ku bibazo by'imyitwarire	Kubiyigaho mu gihe cy'iminsi mirongo itandatu (60) nyuma y'uko ikibazo kigaragajwe n'akanama gashinzwe gutanga ibizamini	Ku buntu	Ibarwa ikubiyemo ibisobanuro
	2.8 Kwiga ku mabarwa yemeza	Yigwaho mu gihe cy'iminsi ibiri (2) y'akazi	Ikiguzi - \$ 5	Kwandika ibarwa isaba kwemeza
	2.9 Kwiga ku busabe bwo gusubika	Bwigwaho mu gihe cy'iminsi makumyabiri n'umwe uhereye ku munsu w'ubusabe	Ku buntu	Ubusabe bwanditse kandi bwubahiriza amategeko y'isubika
3. Nimero ya banki yishyurirwaho serivise - 1123096465 KCB	Kwakira amafaranga nyuma yo kwakira inyandiko zose za ngombwa kandi zitunganye	Kwakira amafaranga nyuma yo kwakira inyandiko zose za ngombwa kandi zitunganye	Ku buntu	Gutanga inyemezabwishyu nyuma yo kwishyura
4. Kwishyurira ibicuruzwa na serivise	Kwishyurira ibicuruzwa na serivise nk'uko byagenwe	Mu gihe cy'iminsi cumi (10) hatanzwe fagitire yemewe cyangwa nk'uko amasezerano abiteganywa	Ku buntu	Gutanga ibicuruzwa na serivise nziza kandi ku gihe Kubahiriza no gukurikiza amategeko n'amabwiriza agenga itangwa ry'amasoko
5. Amasoko y'ibicuruzwa na serivise	Kubahiriza no gukurikiza amategeko n'amabwiriza bigenga itangwa ry'amasoko	Nk'uko biteganywa n'itegeko rigenga itangwa ry'amasoko ya Leta no gukoresha umutungo, 2015	Itangwa ry'amasoko ryubahirije amategeko cyangwa devi (quotation fee)	Gutanga ibicuruzwa na serivise nziza kandi ku gihe Kubahiriza no gukurikiza amategeko n'amabwiriza agenga itangwa ry'amasoko
6. Serivise za e-kasneb	Gukora ku buryo serivise za kasneb zitangwa igihe cyose kuri murandasi, nta guhagarara, ku kigereranyo cya 99.9%	Nta guhagarara	Ku buntu	Kwiyandikisha no gukora gahunda zabo kuri application ya e-kasneb
7. Gutangaza amakuru ya kasneb kuri murandasi	7. Gutangaza no gusakaza amakuru ya kasneb kuri murandasi	Inshuro eshatu (3) ku mwaka (buri gihembwe)	Ku buntu	Kwakira amakuru ajoyanywe n'ibikorwa bya kasneb no kuyatangaho ibitekerezo