

A. UPDATE TO STAKEHOLDERS

1. RELEASE OF MAY 2019 EXAMINATIONS RESULTS

kasneb wishes to inform candidates who sat the May 2019 Examinations that the examinations results have been released and can be accessed through SMS or e-kasneb and candidates email addresses.

Candidates are required to send their kasneb registration number on SMS to 20558 (Safaricom subscribers only). The SMS service is charged a premium rate of Sh.10 per sms.

Please note that there are no hard copies result slips.

2. COLLECTION OF CERTIFICATES

Graduates and continuing students of kasneb examinations who qualified for award of examination certificates in the November 2018 examinations sitting are hereby informed that their certificates for Professional and Diploma examinations are ready.

You are advised to note the following:

- Certificates should be collected in person at kasneb Towers, Hospital Road, Upper Hill, Nairobi from **Monday, 15 July 2019 to Friday, 19 July 2019 from 8.00 a.m. to 3.00 p.m.**
- The National Identity Card\Valid Passport will be required at the time of collecting the certificates.
- Those graduates and continuing students who may wish to have their certificates posted to them should send their written request together with certified copies of the documents listed in No.(b) above and provide their mobile number and reliable postal address through which their certificates will be posted. The written requests may also be delivered at kasneb Huduma Centre counters located at GPO-Nairobi, Mombasa, Kisumu, Nakuru, Kisii, Eldoret and Nyeri. Those wishing to use email can send their requests to **certificates@kasneb.or.ke**. kasneb will post these certificates using registered postal mail to the addresses provided and will not be responsible for non-receipt of the certificates.
- Certificates that shall remain uncollected shall attract a storage fee of Sh.100 per month with effect from **Thursday, 1 August 2019**.

3. MAJOR SYLLABUSES REVIEW

kasneb is in the process of undertaking a major review of its examination syllabuses. The main objective of the major review is to ensure that the qualifications offered by kasneb continue to be aligned with emerging market demands and trends at the national, regional and global levels. The first examinations under the revised syllabuses are planned for the November 2020 sitting.

kasneb appreciates feedback so far received from, among other stakeholders, professional institutes, regulatory bodies, employers and the public at large. We wish to invite other stakeholders who have not yet submitted their views to forward their feedback ideally by 31 July 2019.

4. APPOINTMENT OF SECRETARY/CHIEF EXECUTIVE OFFICER

kasneb wishes to update stakeholders of the appointment of Dr. Nicholas Letting' as the Secretary/Chief Executive Officer of kasneb. Dr. Letting' takes over from Mr. Pius Mungai Nduathi who retired with effect from 13 January 2019.

Dr. Letting' has over twenty years experience as an accomplished leader, academician, corporate governance expert, mentor and coach in industry and academia. He holds a Doctor of Philosophy (Ph.D), MBA and BCom degrees from the University of Nairobi and Certified Public Accountants, Certified Secretaries and Certified Investment and Financial Analysts qualifications from kasneb. Prior to his appointment, Dr. Letting' was the Vice-Chancellor and Chief Executive Officer of Management University of Africa (MUA).

One of his key assignments will be to steer the syllabuses review process and implement the revised syllabuses from 1 July 2020.

Dr. Nancy N. Muriuki, Ph.D
Chairman of the Board



B. EXAMINATIONS NOTICE – NOVEMBER 2019 EXAMINATIONS

Students of kasneb, parents, sponsors, guardians, training institutions and other stakeholders are hereby notified that the November 2019 examinations will be administered over a period of **three (3) days, from Tuesday, 26 November 2019 to Thursday, 28 November 2019**. The specific dates and other additional information are availed below:

1. EXAMINATION DATES

The examination dates for the November 2019 examinations are as follows:

- Tuesday, 26 November 2019 and Wednesday, 27 November 2019**
 - Certificate in Accounting and Management Skills (CAMS) - Levels I and II
 - Accounting Technicians Diploma (ATD) Levels I, II and III
 - Diploma in Information Communication Technology (DICT) Levels I, II and III
 - Diploma in Credit Management (DCM) Levels I, II and III
- Tuesday, 26 November 2019 to Thursday, 28 November 2019**
 - Certified Public Accountants (CPA) Parts I, II and III
 - Certified Secretaries (CS) Parts I, II and III
 - Certified Investment and Financial Analysts (CIFA) Parts I, II and III
 - Certified Information Communication Technologists (CICT) Parts I, II and III
 - Certified Credit Professionals (CCP) Parts I, II and III
 - Certified Procurement and Supply Professional of Kenya (CPSP-K) Parts I, II, III and IV
- Tuesday, 26 November 2019 and Wednesday, 27 November 2019**
Foreign Accountancy Qualifications (FAQ)
- Thursday, 28 November 2019**
Foreign Secretaries Qualifications (FSQ)
- Tuesday, 26 November 2019 to Thursday, 28 November 2019**
Associate in Procurement and Supply of Kenya (APS-K) Levels I and II

Note: Candidates are advised to make early arrangements, including seeking permission from their employers where applicable, to ensure that they sit for the examinations.

2. CLOSING DATE FOR REGISTRATION AND EXAMINATION ENTRY

The closing date for registration and examination entry for the November 2019 examinations will be **15 September 2019**. **No extension for registration and examination entry for the November 2019 examination sitting will be made after the closing date.**

3. QUALIFICATIONS BROCHURE

The qualifications brochure can be downloaded from the kasneb website **www.kasneb.or.ke** or obtained from the following sources free of charge:

- The offices of kasneb.
- Kasneb counters at Huduma Centres in Kisumu, Kisii, Eldoret, Nyeri, Mombasa and Nakuru.
- Kenya National Library Service (KNLS) branches countrywide.
- Training institutions offering kasneb courses.

4. METHODS OF PAYMENT OF FEES

(a) Payment through e-kasneb app

Students are advised to download the e-kasneb app on Google play store and pay through the e-kasneb wallet. Students may also access e-kasneb through the students' portal on the kasneb website **www.kasneb.or.ke**. A detailed guide regarding this mode of payment may be obtained from the kasneb website **www.kasneb.or.ke**.

(b) Payment through bank fee collection accounts

Students are advised to pay fees through the kasneb fee collection accounts in any branch of the following banks:

- KCB Bank Ltd. - Account No.1203681194.
- National Bank of Kenya Ltd - Account No.01001031572601.
- Equity Bank Ltd. - Account No.0170299238025.
- Co-operative Bank of Kenya Ltd. - Account No.01129128535900.
- Kenya Post Office Savings Bank (Postbank) - Account No.0744130009246.

Note:

- Students are advised to utilise the above payment channels as **cash payment will NOT be accepted at Kasneb offices**.
 - Students based outside Kenya are advised to pay the applicable fees in dollars at any branch of KCB in their countries to kasneb KCB collection Account Number 1123096465 or at UBA Kenya Bank Ltd. collection Account Number 55030160004156.
- Students are advised that result notifications are not required in order to enter the examinations. All students who sat for the May 2019 examinations should therefore **ENTER** for the **November 2019** examinations immediately they confirm their May 2019 examination results either through SMS or the kasneb website.
 - All continuing students of kasneb are required to renew their annual registration by 1 July of each year. New students are advised to note that the annual registration renewal fee is due on the 1 July following the first eligible examination sitting and annually thereafter.

SECRETARY/CHIEF EXECUTIVE OFFICER
Tuesday, 9 July 2019